UNIVERSITY OF NORTH DAKOTA

UND SCHOOL OF LAW BUILDING PLANNING COMMITTEE

BPC MEETING 2013-2
TUESDAY, 3 SEPTEMBER 2013
12:15 P.M.

AGENDA

1. Approval of August 7 minutes

2. Update on 8/29 teleconference with architects

3. Upcoming visit to campus by architects
   a. Tentative dates – week of September 23
   b. Purpose of visit – information gathering
   c. Preparation for visit with stakeholder groups – develop schedule
   d. Review draft survey instruments

4. Room utilization information for architects pre-planning
   a. Schedule of classes – Fall 2012, Spring 2013, Fall 2013
      annotate with:
      # of students actually enrolled
      # of students permitted to enroll (cap)
      room capacity
      table showing usage of each classroom by day
   b. Instructional activity in classrooms
      identify:
      faculty member teaching
      primary and other teaching methodologies employed
      obstacles created by room (current or preferred teaching methods)
   c. Non-instructional space utilization
      identify:
      current occupancy of each space
      limitations on use of space as it is
      most recent alteration of use
      most recent prior use

5. Tentative plans for future architect visits and other committee activity