

**UND SCHOOL OF LAW BUILDING PLANNING COMMITTEE**

**BPC MEETING 2013-2  
TUESDAY, 3 SEPTEMBER 2013  
12:15 P.M.**

**AGENDA**

1. Approval of August 7 minutes
2. Update on 8/29 teleconference with architects
3. Upcoming visit to campus by architects
  - a. Tentative dates – week of September 23
  - b. Purpose of visit – information gathering
  - c. Preparation for visit with stakeholder groups – develop schedule
  - d. Review draft survey instruments
4. Room utilization information for architects pre-planning
  - a. Schedule of classes – Fall 2012, Spring 2013, Fall 2013  
annotate with:
    - # of students actually enrolled
    - # of students permitted to enroll (cap)
    - room capacitytable showing usage of each classroom by day
  - b. Instructional activity in classrooms  
identify:
    - faculty member teaching
    - primary and other teaching methodologies employed
    - obstacles created by room (current or preferred teaching methods)
  - c. Non-instructional space utilization  
identify:
    - current occupancy of each space
    - limitations on use of space as it is
    - most recent alteration of use
    - most recent prior use
5. Tentative plans for future architect visits and other committee activity