

UND Law School BPC Meeting Minutes 2013-2

September 3, 2013 - Law School Conference Room 109 12:15 PM

Present: Kathryn Rand, Paul LeBel, Julie Simon, Mike McGinniss, Trish Hodny, Brad Parrish, Dave Haberman and Cheri Tretter

Absent: None

The second meeting was called to order by co-chairs Kathryn Rand and Paul LeBel at 12:15 PM.

AGENDA

Approval of August 7 minutes – Co-chair Paul LeBel asked for any revisions to the minutes and if none the minutes were approved for posting.

Update on 8/29 teleconference with architects - SHW Group architects Jim Chatas, and Dave Rose, and ICON architects Todd Mitzel and Tom Wesley teleconferenced a walk-through of a tentative draft of the design process that includes information gathering, visioning, planning concepts, and conceptual design review. The architects are hoping to conduct the design process with four or five workshop type meetings at the law school. At the first of these meetings they would visit with 6 to 10 stakeholder groups as well as be here at the same time the Library Consultant will be visiting the law library.

Upcoming visit to campus by architects - The tentative plan for the information gathering workshop is for them to arrive on Monday, September 23rd, hold these meetings Tuesday and Wednesday and then have time to meet with the library consultant. At this visit they plan to tour specific areas of the building, to take pictures, and to talk with as many people to get a solid view of what the stakeholders envision as to what is working now, what does not work well, and what are some things they could be doing if the space and use of the area were updated. The architects have a specific list of information that they need the BPC to collect. The BPC will now work on getting those specific groups together with key people in each area to gather the requested information.

Discussion was held on a survey option. The architects are working on a survey that would be geared specifically to our needs. The survey would be housed on the SHW Group server and administered through them. They want to have the survey information between the first and second workshop meetings. BPC members and Design Focus Team members will have an opportunity to test a draft survey and offer suggested changes before the survey is sent to the law school community.

Room utilization information for architects pre-planning – Each Design Focus Team was asked to compile various items of information such as class schedules, enrollment numbers, room capacities, and the precise use of each area. The architects are interested in learning about the different teaching methodologies used by faculty, as well as the obstacles created by each classroom in matching the actual to the preferred ways that the courses are being taught. The current occupancy of each room as well as recent alterations to areas in the building and its perceived limitations will be invaluable to the design process and to identify critical needs as well as what our constraints may be.

Tentative plans for future architect visits and other committee activity - The week of October 21 was tentatively identified as a possible date for the visioning workshop. Benchmarking trips before the visioning workshop were considered. BPC members traveling to various conferences and conventions might create an opportunity to combine their trips to include a tour of a law school in the area where members are traveling. A possible tour of the law schools in the Minneapolis/St. Paul area was also raised. Kathryn and Paul will teleconference with the architects on Monday morning to give them an update of this meeting.

Meeting was adjourned at 1:15PM

Respectfully submitted by Cheri Tretter