



Application Instructions

Instructions: University of North Dakota School of Law

Congratulations on your decision to apply to the University of North Dakota School of Law. Please follow these instructions carefully to ensure your application is processed in a timely manner.

1. Register with the Law School Admission Council (LSAC) to take the Law School Admission Test (LSAT), if you have not already taken an exam, and to participate in LSAC's Credential Assembly Service (CAS). Register for the LSAT and CAS at [LSAC.org](https://www.lsac.org) or contact LSAC at:

Law School Admission Council
662 Penn Street
PO Box 2000
Newtown, PA 18940-0998

Telephone: 215.968.1001
Fax: 215.968.1119
E-mail: lsacinfo@LSAC.org
Internet: www.LSAC.org

You should take the LSAT as soon as possible. We discourage waiting for any test administered so late that you risk the score not being reported to us prior to the April 1 acceptance deposit deadline. The LSAT administrations early in the application cycle (typically August-December) present the most advantageous timing for you. Taking the exam early allows for time to retake the LSAT if you are not satisfied with your score. Each test has a registration deadline well in advance of the test date, so do not delay your testing decisions. Deadline to apply to the University of North Dakota is July 15th of each year, but it is recommended to apply early in the cycle to ensure space is still available in the incoming class.

2. Complete your application through LSAC's CAS or return the completed University of North Dakota School of Law Application for Admission to: University of North Dakota School of Law, Office of Admissions and Records, 215 Centennial Drive, Stop 9003, Grand Forks, ND 58202

3. Pay your \$35 application fee through LSAC's CAS, or pay online directly to the University of North Dakota School of Law online at www.law.UND.edu under future students.

4. UND School of Law participates in the LSAC Letter of Recommendation (LOR) Service which is included in your CAS registration. You may have your letters of recommendation submitted by your recommender to the LSAC following the instructions shown on [LSAC.org](https://www.lsac.org). Letters of recommendation may be emailed directly to admissions@law.UND.edu directly from your recommender or mailed directly to the UND School of Law, 215 Centennial Drive, Stop 9003, Grand Forks, ND 58202.

The most valuable recommenders are college instructors who are in a position to evaluate your writing ability, effectiveness of oral expression, academic performance, and academic potential for the study of law. If it is impossible to have your recommendation letter completed by college instructors, you may select other persons able to evaluate you in the same way. The committee may refuse to consider a recommendation not received directly from its author or from LSAC.

5. Submit all official undergraduate transcripts to the LSAC's CAS.

Please note that the CAS requires you to arrange for each undergraduate institution you have attended to send your transcript to LSAC (NOT to the University of North Dakota School of Law), and the LSAC will NOT send your law school report to us until it has received all your transcripts. Because your application file is not complete until we have that report, you need to be both prompt and careful in complying with LSAC procedures.

You are responsible for confirming that all of your application materials have been received by the University of North Dakota School of Law. Your application file is not complete until we have received your complete application, the non-refundable application fee, a law school report (which LSAC reports to us your undergraduate academic record and your LSAT score), and at least two, no more than four, letters of recommendation sent to LSAC LOR Service or sent directly to the law school by the recommender.

Any false or misleading statement by the applicant in connection with this application or an incomplete or inaccurate application may be the basis for denial of admission or dismissal after admission. All required questions asked must be answered, and the application instructions must be digitally accepted below. You must notify the School of Law of any changes to the information you have supplied which occurs after the submission of the application.

If you are admitted, you will be required to submit a \$300 acceptance deposit to reserve your seat in the class. This fee will not be due until April 1, or later, depending on date of admission, and cannot be waived. The \$300 deposit will be returned to



matriculated students upon full payment of tuition and fees.

If you have any questions about the admissions process or the application to the University of North Dakota School of Law, do not hesitate to contact us by telephone at 701.777.2260 or e-mail admissions@law.und.edu.

Aleisha Lokken, Director of Admissions



Term

I am applying for admission as a:

1st Time

Transfer

Biographical

Prefix _____

First name _____

Middle name _____

Last name _____

Suffix _____

Previous (other) name _____

Preferred first name _____

Date of birth _____

Place of birth: City _____

Place of birth: Country _____

Place of birth: State/Province _____

Social security number _____

LSAC account number _____

Demographics

Citizenship

Citizenship

Non-Resident Alien

US Citizen

US Permanent Resident

Country of citizenship _____

Visa/SEVIS number _____

Permanent resident number _____

Permanent city _____

Permanent state/province _____

Permanent country _____

Ethnicity

Are you Hispanic or Latino?

Yes

No



Demographics continued

If you selected 'Yes' to the above question, select an ethnicity.

Hispanic/Latino

What is your race? Select one or more races to indicate what you consider yourself to be.

Aboriginal or Torres Strait Islander Australian

Aboriginal/Torres Strait Isl. Australian

American Indian or Alaska Native

American Indian/Alaskan Native

Asian

Asian

Black or African American

Black/African American

Canadian Aboriginal/Indigenous

Canadian Aboriginal/Indigenous

Caucasian/White

Caucasian/White

Native Hawaiian or Other Pacific Islander

Native Hawaiian/Other Pacific Islander

Puerto Rican

Puerto Rican

Consent

Decline to respond

Tribal Affiliation

Tribal affiliation or village name _____

Enrollment number (enrolled members only) _____



Contact Information

Current Address

Country _____

Street address--line 1 _____

Street address--line 2 _____

Street address--line 3 _____

City _____

State/province _____

Zip/postal code _____

Current mailing address good until date _____

Day phone _____

Evening phone _____

Permanent Address

Country _____

Street address--line 1 _____

Street address--line 2 _____

Street address--line 3 _____

City _____

State/province _____

Zip/postal code _____

Permanent mailing address good until date _____

Day phone _____

Evening phone _____

Other Contact Information

Primary e-mail address _____

Secondary e-mail address _____

Permanent e-mail address _____

Mobile phone _____

University of North Dakota School of Law can send text messages to my mobile phone.

____ Yes

____ No



Standardized Testing

LSAT

Test Date

Test Score

_____	_____
_____	_____
_____	_____

Education

List ALL educational institutions attended.

Institution type High School Undergraduate Graduate Law Other Post Graduate

Institution name _____

Major _____

Country _____ Start date _____

State/Province _____ End date _____

City _____ Degree _____

GPA _____ Date degree granted _____

Rank _____

Institution type High School Undergraduate Graduate Law Other Post Graduate

Institution name _____

Major _____

Country _____ Start date _____

State/Province _____ End date _____

City _____ Degree _____

GPA _____ Date degree granted _____

Rank _____



Education continued

Institution type High School Undergraduate Graduate Law Other Post Graduate

Institution name _____

Major _____

Country _____ Start date _____

State/Province _____ End date _____

City _____ Degree _____

GPA _____ Date degree granted _____

Rank _____

Institution type High School Undergraduate Graduate Law Other Post Graduate

Institution name _____

Major _____

Country _____ Start date _____

State/Province _____ End date _____

City _____ Degree _____

GPA _____ Date degree granted _____

Rank _____

Have you ever attended any law school?

Yes

No

Did you leave the law school under less than good standing?

Yes

No

List the academic honors, awards, or other recognitions you have received and explain the reason(s) upon which awards were made.



Education continued

Military

Have you served or are you now serving on full-time, active US military duty?

Yes

No

Date of entrance (month/year) _____

Date of discharge (month/year) _____

Rank _____

Expected military reserve or National Guard status during law school

Branch _____

Discharge type _____

Have you ever been separated from any branch of the US armed forces under less than honorable conditions?

Yes

No

If you have been separated from any branch of the US armed forces under less than honorable conditions, explain the circumstances.

Employment

List all employment including internships.

Employment type Full-time Part-time Internship Unpaid Internship

Employer _____

Position _____ Country _____

Hours per week _____ State/Province _____

Start date _____ City _____

End date _____

Reason for leaving _____



Employment continued

Employment type Full-time Part-time Internship Unpaid Internship

Employer _____

Position _____ Country _____

Hours per week _____ State/Province _____

Start date _____ City _____

End date _____

Reason for leaving _____

Employment type Full-time Part-time Internship Unpaid Internship

Employer _____

Position _____ Country _____

Hours per week _____ State/Province _____

Start date _____ City _____

End date _____

Reason for leaving _____

Employment type Full-time Part-time Internship Unpaid Internship

Employer _____

Position _____ Country _____

Hours per week _____ State/Province _____

Start date _____ City _____

End date _____

Reason for leaving _____

Total number of months full-time work experience.

List your extracurricular, community, or other activities in the order of their importance to you. Give a brief description of your involvement, including any special responsibilities or leadership positions held.



Family

Next of Kin/Emergency Contact

Salutation _____
First (given) name _____
Middle name/initial _____
Last (family) name _____
Relationship to applicant _____
Telephone (include area code) _____

Country _____
Street address--line 1 _____
Street address--line 2 _____
Street address--line 3 _____
City _____
State/province _____
Zip/postal code _____

If you have any close relatives who have been students at this university, please provide the following information.

Relative 1

____ Law school ____ University
First (given) name _____
Middle name/initial _____
Last (family) name _____
Relationship to applicant _____
School attended _____
Start date (month/year) _____
End date (month/year) _____
Degree awarded _____

Relative 2

____ Law school ____ University
First (given) name _____
Middle name/initial _____
Last (family) name _____
Relationship to applicant _____
School attended _____
Start date (month/year) _____
End date (month/year) _____
Degree awarded _____

Parent/Guardian - 1

____ Choose not to answer
____ Deceased
First (given) name _____
Middle name/initial _____
Last (family) name _____
Occupation _____
Highest level of education _____

Country _____
Street address--line 1 _____
Street address--line 2 _____
Street address--line 3 _____
City _____
State/province _____
Zip/postal code _____



Family continued

Parent/Guardian - 2

Choose not to answer

Deceased

First (given) name _____

Middle name/initial _____

Last (family) name _____

Occupation _____

Highest level of education _____

Country _____

Street address--line 1 _____

Street address--line 2 _____

Street address--line 3 _____

City _____

State/province _____

Zip/postal code _____

Law School Interest

What prompted you to apply to this law school?

Internet

ABA

Law School

LSAC

Other

Faculty/Alumni/Professional

Admissions recruiter

Alumni

Faculty/acquaintance

Law school faculty member

Legal professional

Prelaw advisor

Relative

University/college faculty member

Publications

Law school publication

LSAC Official Guide to ABA Law Schools

Other advertisement

Princeton Review

US News & World Report

Recruiting Events

Campus event

Current student

International forum

Law school direct mail/e-mail

Law school fair

LSAC Forum

If you attended any events mentioned in the Recruiting Events section, please list them below:



Law School Interest continued

Have you previously applied to this law school?

Yes

No

If you applied previously, what year was the application for? _____

Were you offered admission?

Yes

No

Are you applying, or have you applied, to other law schools? If so, please list them.

North Dakota resident

Are you presently a North Dakota resident?

Yes

No

UND Law School

How did you hear about the UND Law School?

Recommendation

Please indicate two people who will be completing standard law school recommendation forms or who will be sending their recommendations to the Law School Admission Council.



Character and Fitness

If the answers to any the following questions are yes, you must provide records from the agency, court, or military office documenting the charge and the disposition of that event, including any sanctions imposed. In addition to the documentation from the agency, court, or military office, you must provide your own personal explanation in the text box or attach an addendum to your application describing the events that led to the charges(s).

Your file will not be considered complete and it will not be reviewed until this documentation has been submitted. Failure to submit this documentation in a timely manner may cause your application to be denied or withdrawn.

NOTE: Although the University of North Dakota School of Law is not seeking information about sealed or expunged records, such information ordinarily must be disclosed to bar admission authorities. If you are concerned about your past conduct and the information contained in these records, you should contact the bar admission authorities in the states in which you wish to practice to determine whether your past conduct will hamper your admission to practice.

In addition to a bar examination, there are character, fitness, and other qualifications for admission to the bar in every U.S. jurisdiction. Applicants are encouraged to determine the requirements for any jurisdiction in which they intend to seek admission by contacting the jurisdiction. Addresses for all relevant agencies are available through the National Conference of Bar Examiners.

Have you ever been reprimanded, placed on probation, disciplined, suspended, sanctioned, or dismissed from any college, university, graduate school, professional school, professional organization or licensing agency for any reason? If the answer to this is yes, you must provide a letter or other documentation from the college, university, graduate school, professional school, professional organization, or licensing agency describing the events which led to your being disciplined, including the sanction imposed. In addition to the documentation from the college, university, graduate school, professional school, professional organization, or licensing agency, you must provide your own personal explanation on a separate sheet or electronic attachment describing the events that led to you being disciplined. Your file will not be considered complete and it will not be reviewed until this documentation has been submitted.

____ Yes

____ No

