

## **I. The Academic Program**

### **B. General Rules**

#### 10. Approval of Distance Education Coursework

##### a. Approval of Distance Education Courses Generally

Distance Education Courses will be approved or disapproved through the process used for substantive changes to the School of Law's curriculum.

Primary consideration shall be given to (a) ensuring a level of educational quality commensurate with best practices in distance education; (b) providing educational opportunities to students through distance education; (c) serving the Curricular Mission and Goals; and (d) meeting all applicable ABA Standards. This process applies to all distance education courses that award credit toward the J.D. degree, whether taught by law faculty or faculty outside the law school.

##### b. Approval of Student Requests to Participate in a Course via Distance Education Methods

1. Completion of One-Third or Less of the Course through Distance Education Methods. A student's request to utilize distance education methods to complete no more than one-third of a course that is not ordinarily offered as a distance education course will be approved or disapproved by the Assistant Dean for Student Services in consultation with, and the approval of, the instructor of the course in the instructor's sound discretion. The student's request must be based on extraordinary circumstances that prevent the student from completing the course or make it unduly burdensome to complete the course. The burden is on the student to demonstrate extraordinary circumstances.

2. Completion of More than One-Third of the Course through Distance Education Methods. A student's request to utilize distance education methods to complete more than one-third of a course that is not ordinarily offered as a distance education course will be approved or disapproved by the Assistant Dean for Student Services according to the following factors:

- a. The Faculty reserves authority to designate a particular course or set of courses as inappropriate for distance education delivery.

The Faculty has designated the following sets of courses as inappropriate for distance education delivery:

1. All courses in the School of Law's first-year curriculum;
2. Trial advocacy courses;
3. Moot court courses; and

4. Any other course pre-designated by the member of the Faculty teaching the course as inappropriate for distance education delivery. Such pre-designation must be made in writing to the Assistant Dean for Student Services by no later than five (5) business days after the opening of registration for the course. Such pre-designation remains in effect for subsequent semesters in which the course is offered until revoked by the instructor.

Due to exceptional circumstances, the Faculty has exempted Property (LAW 172)--in Fall 2021 only--from its designation under this policy as inappropriate for distance education delivery.

b. The student's request must be based on extraordinary circumstances that prevent the student from completing the course or make it unduly burdensome to complete the course. The burden is on the student to demonstrate extraordinary circumstances.

c. The instructor of the course must be willing to fulfill the student's request to deliver instruction via distance education methods in compliance with ABA Standards.