

II. Mandatory Academic Advising, Academic Disqualification, Probation and Grievances

D. Procedural Rules for Probation Application

1. Notification of disqualification will be mailed to the student by registered mail, return receipt requested, as soon as practicable after grades have been received and recorded by the Office of Admissions and Records.
2. A student who has been academically disqualified and who is eligible and desires to apply for probation must do so by delivering a probation application to the Office of Student Life. The application must be received by the later of: thirty (30) calendar days prior to the commencement of classes in the semester for which the student seeks probation; or seven (7) days after receiving notification of disqualification. Delivery to the Office of Student Life for the purposes of these rules will only be accomplished when the application is actually received in the Office of Student Life.
3. It is incumbent upon each student to maintain a current mailing address on file in the Office of Student Life. Should reasonable efforts by the School of Law fail to reach student through the address and telephone number supplied in the application, the application will be considered to have been abandoned and withdrawn. A student may change the address or telephone number provided in the application, but only by written communication addressed to the Office of Student Life. Such change will be effective only when actually received in the Office of Student Life.
4. The Probation Committee will report its decision within thirty (30) calendar days after the date of the receipt of the student's application for probation. An eligible student whose application is still pending at the commencement of the semester for which probation is sought will be permitted to complete registration and begin classes. The academic status of such student is pending, and the student is not in good standing. Should the Probation Committee deny the application, the student must cease the course work, the registration is automatically cancelled, and the academic record of the student will make no reference to the semester thus begun. Such a student's eligibility for a full or partial refund of all or any fees which may have been, prior to denial of the application, paid for the semester, will be determined entirely under UND regulations regarding return of fees. This permission to begin the semester before the decision on the application does not affect or assist in the request for refund.
5. The Dean (or his/her designee) may alter the time periods for submission and reporting if events make adherence to the schedule impracticable.
6. The student will be afforded an opportunity to appear personally before the Probation Committee in support of the application. The Probation Committee will consider relevant affidavits of third parties. The student must attach such affidavits to and submitted with the application. Any other evidence will be considered at the discretion of the Probation Committee. A student desiring to appear personally before the Probation Committee must so state in the application.

7. For purposes of considering an application under these rules, a quorum will consist of three eligible Probation Committee members.